


Smart Screen Landlord

Instructions

Login Page

- Enter your Email and Password and click Login

 **smartscreen**
By ClearScreening

Login

Please enter your email and password below.

Email

Password

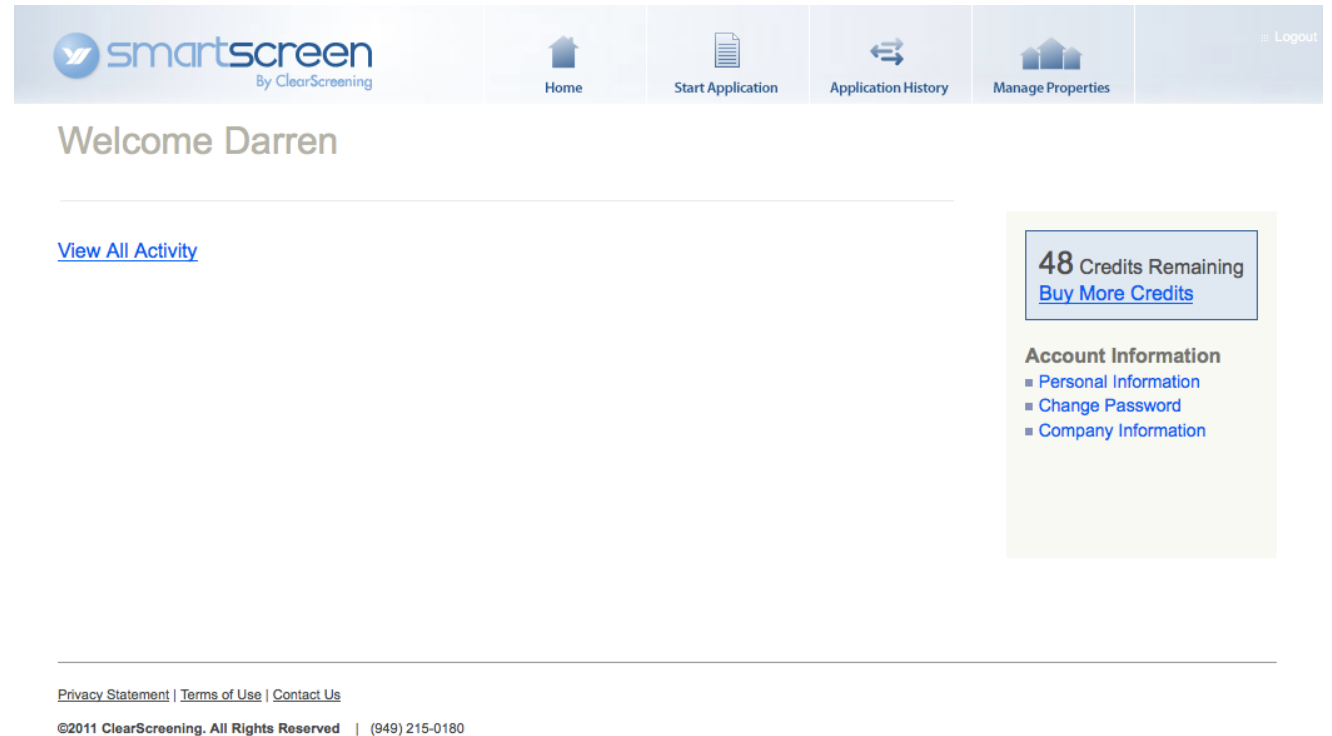
Remember me next time.

[Forgot Password](#)

[Start Screening Today!
Create an Account](#)

Home Page

- Once you are Logged in you can choose which task you want to execute.



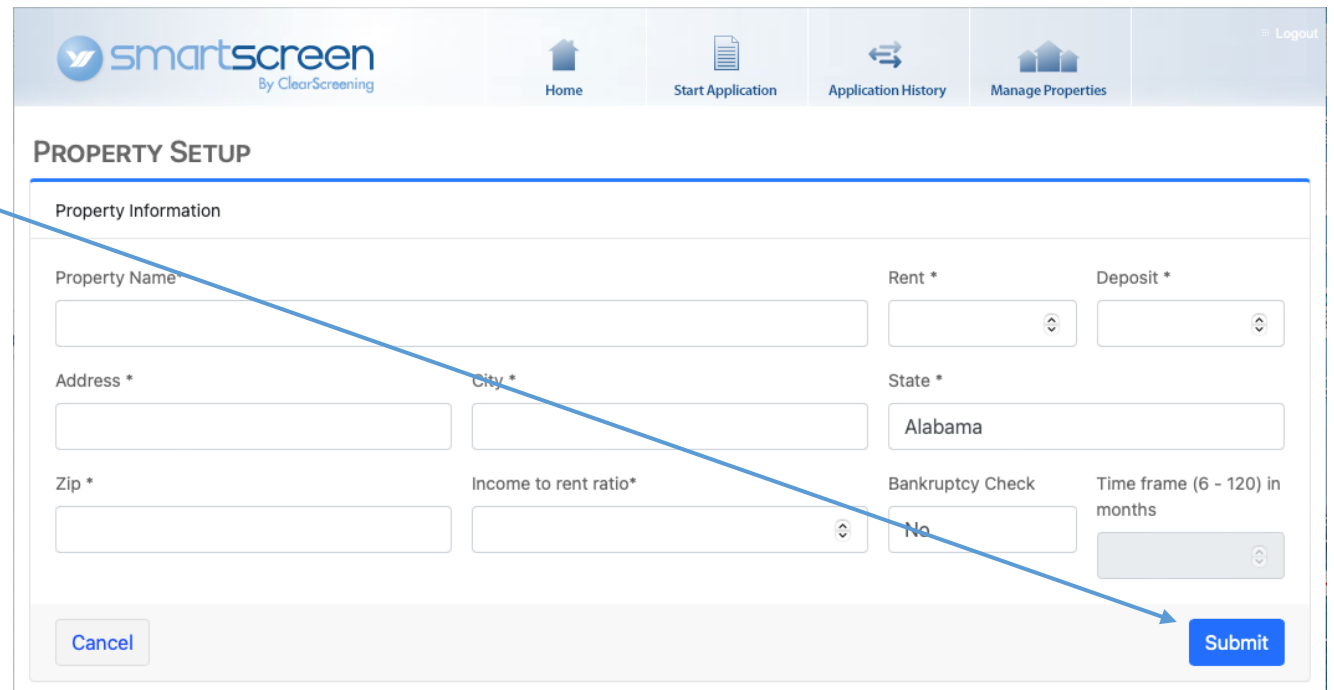
The screenshot displays the SmartScreen user interface. At the top, there is a navigation bar with the following elements from left to right: the SmartScreen logo (a blue circle with a white 'S' and the text 'smartscreen By ClearScreening'), a 'Home' button with a house icon, a 'Start Application' button with a document icon, an 'Application History' button with a double-headed arrow icon, a 'Manage Properties' button with a house icon, and a 'Logout' button with a user icon.

Below the navigation bar, the main content area features a 'Welcome Darren' message. Underneath this, there is a link for 'View All Activity'. On the right side of the page, there is a light green sidebar containing a box that says '48 Credits Remaining' with a link to 'Buy More Credits'. Below this, under the heading 'Account Information', there are three links: 'Personal Information', 'Change Password', and 'Company Information'.

At the bottom of the page, there is a footer with the following text: 'Privacy Statement | Terms of Use | Contact Us' and '©2011 ClearScreening. All Rights Reserved | (949) 215-0180'.

Add Property

- Enter your Property info and Click Submit



smartscreen
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Home Start Application Application History Manage Properties Logout

PROPERTY SETUP

Property Information

Property Name * Rent * Deposit *

Address * City * State *

Alabama

Zip * Income to rent ratio* Bankruptcy Check Time frame (6 - 120) in months

No

Cancel Submit

Viewing your Properties

- Click Edit to Edit your Property
- Click Remove to Remove the Property

The screenshot displays the SmartScreen by ClearScreening interface. At the top, there is a navigation bar with the logo and several menu items: Home, Start Application, Application History, and Manage Properties. A 'Logout' link is visible in the top right corner. Below the navigation bar, the title 'PROPERTIES' is centered, and an 'Add Property' button is on the right. The main content is a table with the following columns: Property Name, Address, City, State, Zip, Rent, Deposit, and Action. Each row represents a property, and the Action column contains 'Edit' and 'Remove' buttons. Two blue arrows from the text on the left point to the 'Edit' and 'Remove' buttons in the first row of the table.

Property Name	Address	City	State	Zip	Rent	Deposit	Action
BeReal	123 abc	Long Beach	CA	92561	600.00	550.00	Edit Remove
1Mar2022_property	Test Address	ABC	CO	11223	1000.00	5000.00	Edit Remove
Property_2Feb2022	abc lane	miami	FL	33101	100.00	200.00	Edit Remove
Test Property	1234 Houston	Houston	GA	98765	50.00	100.00	Edit Remove
Ivry cottage	1234 Houston	Houston	TX	98765	1050.00	1600.00	Edit Remove
Test NewProperty	3478 Lunetta Street	BUFFALO	NY	14261	1000.00	1000.00	Edit Remove
IBIS property	Test 303	Test	CO	10117	2000.00	2000.00	Edit Remove
Clear Screening Main	106 Langtree Village Dr	Mooreville	NC	28117	1000.00	1050.00	Edit Remove

Purchasing Credits

- Please Select Screening Type
SmartScreen Basic Credit/Criminal
SmartScreen Plus
Credit/Criminal/Eviction
- If Renter is Paying, Please Select
Renter and Click Start Application
to Continue to Application
- If Landlord is Paying and have no
credits you can select the type of
product Basic or Plus and how
many credit you need and then hit
buy now.

BUY SCREENING CREDITS

To run background checks you will need to purchase credits.

To get credit for the payment you must allow the application to return to ClearScreening.

If you close the window before it returns, your account will **not** get credit for the payment.

1 SmartScreen Basic Tenant Screening Report = 1 Credit (Balance is 1 credits)	1 Credit = \$30.00
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How many credits would you like to purchase:



Coupon:

Apply Coupon

Please select the screening type *

Credit & Criminal

Credit, Criminal & Eviction

Please select who is paying for screening to continue *

Renter

LandLord

Start Application

Please check with Tenant Screening laws in your state before requiring the Renter to pay for the Tenant Screening. Massachusetts Landlords Under MGL Ch 186 Section 15b lessors may not have renters pay for screening.

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Start Application

Select Screening Type

- Credit & Criminal
- Credit, Criminal & Eviction

Select Who is Paying

- Landlord
- Renter

BUY SCREENING CREDITS

To run background checks you will need to purchase credits.

To get credit for the payment you must allow the application to return to ClearScreening.

If you close the window before it returns, your account will **not** get credit for the payment.

1 SmartScreen Basic Tenant Screening Report = 1 Credit
(Balance is 1 credits) 1 Credit = \$30.00

How many credits would you like to purchase:

PayPal
BUY NOW

Coupon:

Apply Coupon

Please select the screening type *

Credit & Criminal

Credit, Criminal & Eviction

Please select who is paying for screening to continue *

Renter

LandLord

Start Application

Please check with Tenant Screening laws in your state before requiring the Renter to pay for the Tenant Screening. Massachusetts Landlords Under MGL Ch 186 Section 15b lessors may not have renters pay for screening.

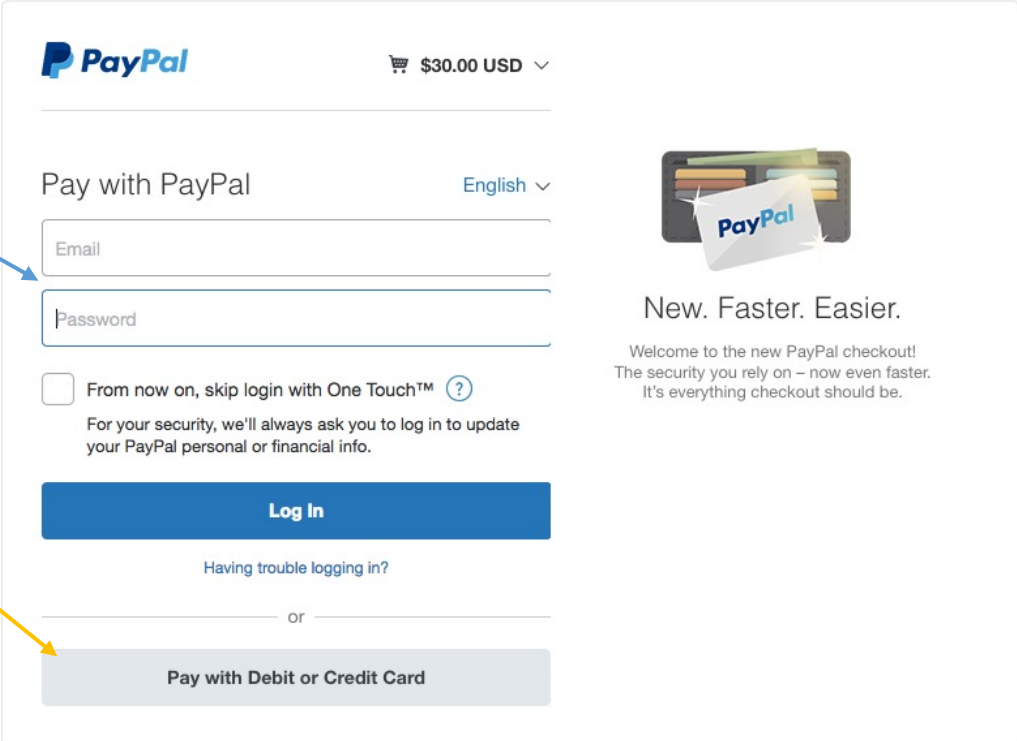
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Payment Selection

- Please select how you like to pay
- PayPal Account enter credentials and login
- Credit or Debit Card "Click Pay with Debit or Credit Card"

ClearScreening

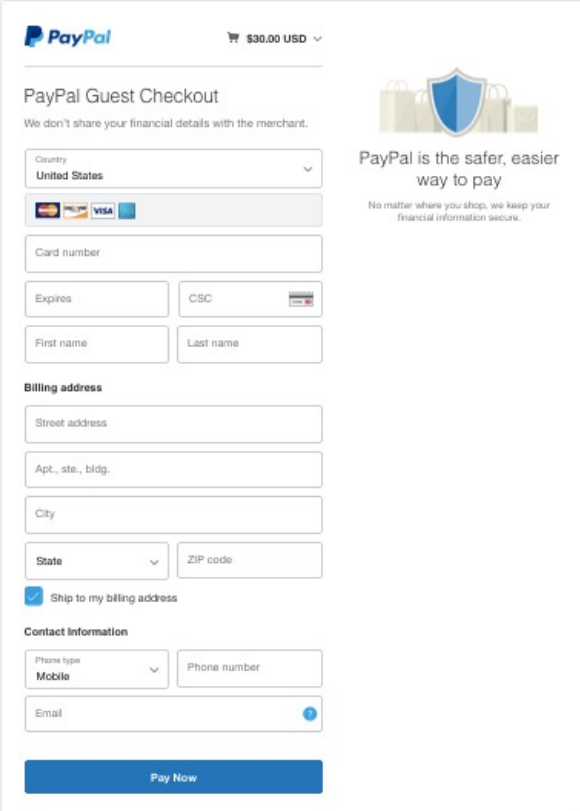


The screenshot displays the PayPal checkout interface. At the top left is the PayPal logo, and at the top right is a shopping cart icon with the text "\$30.00 USD". Below this is a horizontal line. The main heading is "Pay with PayPal" with a language dropdown set to "English". There are two input fields: "Email" and "Password". Below these is a checkbox labeled "From now on, skip login with One Touch™" with a help icon. A note below the checkbox states: "For your security, we'll always ask you to log in to update your PayPal personal or financial info." There is a blue "Log In" button, followed by the text "Having trouble logging in?". Below this is a horizontal line with "or" in the center. At the bottom is a grey button labeled "Pay with Debit or Credit Card". To the right of the form is a promotional graphic with the text "New. Faster. Easier." and a welcome message: "Welcome to the new PayPal checkout! The security you rely on – now even faster. It's everything checkout should be."

Pay by Debit Card or Credit Card

- Enter Payment info and click Pay now

ClearScreening



The screenshot displays the PayPal Guest Checkout interface. At the top, the PayPal logo is on the left, and the cart total is \$30.00 USD. The main heading is "PayPal Guest Checkout" with a sub-message: "We don't share your financial details with the merchant." On the right, there is a graphic of shopping bags and a shield, with the text "PayPal is the safer, easier way to pay" and "No matter where you shop, we keep your financial information secure." The form fields are organized as follows: a "Country" dropdown menu set to "United States"; a row of logos for Mastercard, American Express, and Visa; a "Card number" input field; "Expires" and "CSC" input fields; "First name" and "Last name" input fields; a "Billing address" section with fields for "Street address", "Apt., ste., bldg.", "City", "State" (dropdown), and "ZIP code"; a checked checkbox for "Ship to my billing address"; a "Contact Information" section with "Phone type" (dropdown set to "Mobile") and "Phone number" input fields, and an "Email" input field with a help icon. A blue "Pay Now" button is at the bottom. At the very bottom of the page, there are links for "Policies", "Terms", "Privacy", "Feedback", and "© 1999 - 2016 English".

Policies Terms Privacy Feedback © 1999 - 2016 English

Submitting a Tenant Screening Request

- Select property and enter property info and applicant's email and Click Submit.

The screenshot shows the SmartScreen web application interface. At the top, there is a navigation bar with the SmartScreen logo (By ClearScreening) and several menu items: Home, Start Application, Application History, and Manage Properties. Below the navigation bar, the main content area is titled "REQUEST REPORTS". Under this title, there is a section for "Property Information" which contains a form with the following fields:

Rental Property *	Unit Number	Rent	Deposit	Lease Term (months) *
<input type="text" value="Clear Screening Main"/>	<input type="text"/>	<input type="text" value="1000.00"/>	<input type="text" value="1050.00"/>	<input type="text"/>

Below the table, there are two more fields:

<input type="text"/>	<input type="text" value="Applicant"/>
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At the bottom right of the form, there is a blue button labeled "Send Request".

Application History Page

- To View reports please click View
- To Cancel Request and resend
- To resend invite email

Application #	Renters	Status	Property Detail	Generated By	Req. Date	Actions
254023	1001@clearscreening.com	RenterAccepted	Clear Screening Main - 106 Langtree Village Dr Mooresville, NC 28117	darren@clearscreening.com	5/13/2022 11:26:21 AM	View
254022	608@clearscreening.com	RenterAccepted	Ivry cottage - 1234 Houston Houston, TX 98765	darren@clearscreening.com	5/13/2022 11:21:58 AM	View
254021	607@clearscreening.com	RenterAccepted	Clear Screening Main - 106 Langtree Village Dr Mooresville, NC 28117	darren@clearscreening.com	5/13/2022 11:09:49 AM	View
254020	593@clearscreening.com	Initiated	Clear Screening Main - 106 Langtree Village Dr Mooresville, NC 28117	darren@clearscreening.com	5/13/2022 10:52:50 AM	View Cancel Resend
254019	1000@clearscreening.com	Initiated	Clear Screening Main - 106 Langtree Village Dr Mooresville, NC 28117	darren@clearscreening.com	5/13/2022 10:47:36 AM	View Cancel Resend

Viewing Completed Reports

- To view the Credit Report, click on the Green Icon
- To view the Criminal Report, click on the Blue Icon

The screenshot displays the SmartScreen application interface. At the top, there is a navigation bar with the SmartScreen logo and several menu items: Home, Start Application, Application History, and Manage Properties. Below this, the "Request Details" section shows "Application #: 254022". A progress bar indicates three steps: Step 1 (Edit Requested Information), Step 2 (Review Returned Information), and Step 3 (Make Decision). The main content area features a "Credit Recommendation" section with a "ResidentScore Range" chart. The chart is a horizontal bar divided into four segments: red (Decline, 350-523), orange (Conditional, 524-537), yellow (Low Accept, 538-559), and green (Accept, 560-850). Below the chart, the user's email address is listed as "- 608@clearscreening.com" with an expiration date of "7/12/2022". At the bottom, a "Reports" section shows two report icons: "Credit" (with a green icon) and "Criminal" (with a blue icon), both expiring on "7/12/2022". The "Created" date is "5/13/2022".

Making Decision After Viewing Reports

- Select Decision from Dropdown and click Make Decision Letter will be emailed to Applicant with your Decision.
- Then Click Make Decision

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Home Start Application Application History Manage Properties Logout

Request Details

Application #: 421352

Step 1 Edit Requested Information Step 2 Review Returned Information Step 3 Make Decision

Lease Decision

Undecided

Send Lease Decision

This will send an email to prospective renter(s) informing them with your decision. Once you have made your decision, you will not be able to make any changes to this application.

Decision*

- ✓ Select Decision
- Accept
- Decline
- Accept with condition

Make Decision